



## Position Description: Texas Master Gardener Association Representative

Description and Duties per TMGA ( <https://txmg.org/files/Duties-Of-The-Directors.pdf>):

The Directors Association representatives are elected by the local association to carry out state and county business.

Two directors per association with one vote per director at TMGA meetings. It is recommended that each association have two alternates who can represent the county in the absence of their designated directors.

### Director's Duties:

- Give roster, including names and email addresses, of county officers and directors to TMGA secretary
- Promote the awards program within BCMG
- Vote regarding TMGA business
- Provide a written report of TMGA business to BCMG board
- Attend quarterly TMGA Directors meetings
  - Three of the meetings are held on the Texas A&M University campus in College Station
  - One meeting is held at the TMGA state convention (attending full convention is not required)
- Let TMGA know of resources that your county association needs
- Assist TMGA nominating committee with identifying officers
- Assist TMGA President identify committee chairs and Master Gardeners to serve on those committees
- Encourage your local association to contribute to the TMGA newsletter
- Contact TMGA president if you would like to present information pertinent to the state at a directors meeting
- If there is ever a decision/policy that is made by TMGA that is unclear, it is the director's responsibility to inquire about the decision

Travel reimbursement is per BCMG Policy F-6, Travel Reimbursement.